



ZIAUDDIN UNIVERSITY

Policy on Financial Support Program

Policy Name:	Financial Support Policy on Travel and Publications
Approved by:	Academic Council
Date of approval:	16-Feb-2019 (Revised 05-Mar-2021) (Revised 25-Aug-2022)
Contact Office:	ORIC 0213-5862937-2359

1. It is the University's privilege to promote learning environment, research culture and to facilitate University's vision at National/International forum for workshops & Conferences. The University also motivates the faculty to publish their original work in internationally recognized journals and reward capable employees who have the potential to grow within the organization.
2. The budget allocated for this purpose is as per utilization with a cap of Rs 3.0 million/per year. The cap will be evaluated annually.
3. The revised policy will be implemented from August 2022.
4. ZU must be given full recognition at all forums and publications.
5. All colleges & Faculties of Ziauddin University will be facilitated by this budget.
6. Applications will be sent through concerned Dean to the ORIC, which will propose beneficiary to the Pro-Chancellor for approval.
7. This policy will also outline the criteria that must be met in order to qualify for honoraria for publications. Only Clarivate Impact Factor will be considered.

Conferences, Symposiums, Seminars, Workshops

Participant will seek funding from external sources (HEC, ACU, etc.) or be self-funded.

The University can allow paid leave for the duration of the event plus two days subject to:

1. The substance of research paper being presented should be based on an original research. In case any plagiarism is proved, apart from penalties imposed, the applicant will refund the entire amount of the paid leave.
2. The paper has not been presented before in any conference/workshop etc.
3. Reputable conferences in various subject area(s) would be entertained on merit*.
4. Participation in international meetings of strategic importance to the university shall be decided by the Higher Authorities.

*Merit would be determined by Conference/Organizer reputation, impact of past proceedings, international database (ex. ERA, SJR) and avoid predatory conferences.

Procedure:

Paid leave may be secured from the concerned HoD and applications be routed through the concerned Dean to the ORIC. The application will require:

Letter of Acceptance/Invitation or email from the organizer in which the mode of presentation (oral/poster) has been clearly mentioned.

Documentary evidence indicating that your abstract/paper has been accepted based upon peer-review by the technical committee of the event.

NOC from the principal author (in case the applicant is co-author).

Brief report will be required upon return with evidence of participation.

Policy on Award of Publication Honorarium

Paper Publication:

No reward money for publication of articles to support the MPhil/PhD degree as this is mandatory.

Payment of Publication Charges:

The publication honoraria and publication charges support will be dependent on the Impact Factor as follows:

IF $1 \leq 2$: up to Rs 80,000 for publication charges. If publication charges are less than Rs 80,000, then remaining amount, up to Rs 20,000 shall be awarded as honorarium.

IF $2 \leq 3$: up to Rs 120,000 for publication charges. If publication charges are less than Rs 120,000, then remaining amount, up to Rs 30,000 shall be awarded as honorarium.

IF $3 \leq 4$: up to Rs 160,000 for publication charges. If publication charges are less than Rs 160,000, then remaining amount, up to Rs 40,000 shall be awarded as honorarium.

IF $4 \leq$: up to Rs 200,000 for publication charges. If publication charges are less than Rs 200,000, then remaining amount, up to Rs 50,000 shall be awarded as honorarium.)

(Corresponding author must submit honorarium/reimbursement application within three months after publication of research article)

Author's credit

The credit for the publication shall be as follows:

If 1 author (corresponding) then Credit = 1

If 2 authors (of which 1 is corresponding author) then Credit = 1 + 0.5

If 3 authors (of which 1 is corresponding author) then Credit = 1 + 0.25 + 0.25

No more than 3 authors will be given credit for a single publication. These credits are for ZU internal performance appraisal criteria.